

ICAUV 2012

EXHIBITION - Terms & Conditions

EXHIBITION VENUE
Eagleton The Golf Resort
Bangalore, India
www.eagletonindia.com

LOCATION

Outside of Bangalore. 68 kms from Bangalore International Airport; 30 kms from Bangalore.

EXHIBITION DURATION & HOURS

Friday 24 February & Saturday 25 February 2012.

The exhibition area will be open to exhibitors from 07.00 to 20.00 on both days. The exhibition will be open to the visitors from 08.30 to 19.30 on 24 February and up to 16.45 on 25 February 2012.

GENERAL INFORMATION

During the conference & exhibition the Eagleton Golf Resort will only be open to the conference delegates.

The exhibition will take place in the main resort building :

INTERIOR

a) Main Exhibition Area

The main exhibition area is located in the ground floor resort lobby, which is centrally located between the plenary session meeting room, the five parallel session meeting rooms, the video screening room and the restaurants.

b) Video Screening Room

This facility is located on the ground floor. It can be rented by the hour for corporate video screenings & presentations (public & private).

c) Private Function Rooms

A number of private function rooms are located on the ground floor and can be rented for use as exclusive meeting or exhibit areas.

EXTERIOR

A large open air terrace overlooking the golf is located in front of the restaurants and bar. This area can be used for exhibiting large UAS.

EXHIBITION PACKAGES

Various interior exhibition packages (bare floorspace, shell scheme stands, furnished stands) are available. See order form for details.

EXHIBIT ARRANGEMENTS

Interior raw exhibit floor space is only available for the following exhibit dimension: 24m² (interior & exterior).

Exterior raw exhibit floor space on the terrace is sold per square meter.

The reserved exhibit(s) will be confirmed to the exhibitor by email or fax. Exhibits will be allotted by the organizers on a first-come first-go basis.

SHIPMENT OF EXHIBITION MATERIAL

Exhibition goods should be forwarded to the Eagleton Golf Resort and should carry a label with the reference **ICAUV 2012**. Exhibition goods should arrive at the venue **on Thursday 23 February 2012**.

EXHIBITION BUILD-UP & BREAKDOWN

The construction of purpose built stands and move into private function rooms can commence **at 09.00 on Thursday 22 February 2012**.

The exhibit booths will be accessible to the exhibitors **starting 09.00 on Thursday 23 February 2012**, when exhibit build-up & booth decoration can commence.

All stands & booths should be completed **before 20.00 on Wednesday 23 February 2012**.

Stand breakdown & booth clearing can commence **at 16.45 on Saturday 25 February 2012** and should be completed **before 21.00 on the same day**.

Delivery trucks have direct access to the entrance of the exhibit area (accessible by a solid ramp). Note: There is not a fork-lift available; any lifting or carrying will have to be organized by the exhibitor.

FREIGHT FORWARDER

There is no designated freight forwarder. Exhibitors may use the forwarder of their choice.

STORAGE FACILITIES

There is storage space for small crates and boxes, as well as large transport crates.

HIRE OF ADDITIONAL FURNITURE

Additional furniture can be hired from the accredited event supplier. Please contact UVS International and inform us of your requirements.

HIRE OF AUDIO-VISUAL EQUIPMENT

LCD screens, plasma screens, video walls, DVD players, VCRs etc, can be rented from the accredited event supplier. Please contact UVS International and inform us of your requirements.

EXHIBITION PERSONNEL

All exhibition personnel delegated by exhibitor to man its exhibit are to register as a delegate for the conference. The conference registration fee includes all refreshment breaks, lunches, the conference cocktail & dinner + entertainment during the conference, the the conference

proceedings, as well as hotel accommodation on 23 & 24 February + breakfast on 24 & 25 February 2012.

DISCOUNTED DELEGATE RATE

Employees of exhibiting companies and organizations who register as a delegate **before 31 December 2011** receive a 25% discount on their conference delegate fees, but only if the 50% down payment for the exhibit due by their company has been received.

FOOD & BEVERAGES

The twice daily coffee/tea breaks with biscuits, daily buffet luncheons, conference cocktails and conference dinner are served in facilities directly adjacent to the interior & exterior exhibit areas.

SECURITY

The grounds of the Eagleton Golf Resort are guarded 24 hours a day. The exhibit is also guarded 24 hours a day by military personnel.

VISITOR ACCESS

Admission to the exhibition is reserved for registered ICAUV 2012 conference attendees and exhibitors.

On-site registration will **NOT** be possible.

NOTE: The exhibition is **NOT** open to the general public.

CUSTOMS FORMALITIES

Each exhibitor is responsible for ensuring that all equipment and display items have the necessary customs documents to comply with Indian laws, regulations and procedures for admission into India.

ENTRY ON CONFERENCE CD

Each exhibitor can submit, free of charge, a four page A4 size document (corporate profile and/or product promotion) in full colour, which may include photographs, for insertion on the conference CD. Such documents can be submitted as Word or PDF files by email, or on a CD, and should be received **before 17 February 2012**.

INSURANCE

Each exhibitor must take out an insurance covering his legal liability within the framework of the exhibition, to meet his responsibilities and of those persons for whom he is responsible vis-à-vis all individual and legal entities present on the site during exhibit build-up, the duration of the exhibition and exhibit breakdown.

It is up to the exhibitor to take out all insurances of property and liability which he deems necessary to cover risks incurred while participating in the exhibition, and especially an insurance covering the exhibited properties against losses and/or damages.

The exhibitor waives all recourse to the right to exercise against the organizers (and legal entities acting on behalf of and auxiliaries used by the organizers) and his insurers, in the case of loss or damage to property of any kind exhibited or used by the exhibitor.

The exhibitor also undertakes to cover the above-mentioned individual and legal entities against all claims which may be made against them by any person, and to obtain cover from his insurers for the financial consequences of this agreement.

REGISTRATION FEE

It is compulsory for all exhibitors to pay the exhibitor registration.

EXHIBITION ACCESS

Access to the exhibit area and the conference will only be possible for confirmed exhibitors whose payment has been received in full **before 17 February 2012**.

If payment is made by bank transfer, receipt is to be understood as receipt by Blyenburgh & Co from its bankers of the notification of receipt of the payment from the exhibitor.

RESERVATION & CONFIRMATION

All non-Indian exhibitors (registered office & principal R&D activities outside of India) are required to fill out the ICAUV 2012 Exhibit Reservation Form and to return it by email, fax or airmail to UVS International. Receipt will be confirmed by return email or fax, mentioning the allotted exhibit number(s), and accompanied by an invoice. A reservation is not a firm exhibit booking. A deposit of 50% of the total exhibit fee is required to secure a reservation and transform it into a confirmed exhibit booking. Upon receipt of the deposit, a payment receipt will be issued & sent to the exhibitor. The balance of the total exhibit fee is due **before 11 February 2012**.

RESERVATION & PAYMENT DEADLINE

The completed Exhibit Reservation Form and the complete payment should be received by Blyenburgh & Co **before 17 February 2012**. If payment is made by bank transfer, receipt is to be understood as receipt by Blyenburgh & Co from its bankers of the notification of receipt of payment from the exhibitor.

CANCELLATION & NO-SHOW

A 10% administration fee will be charged for cancellations received in writing **before 17 February 2012**. The full exhibit fee will be payable, if the cancellation of a confirmed exhibit booking is received **on or after 17 February 2012**. Any confirmed exhibitor who is a no-show will still be liable for the full exhibit fee.

The organizers reserve the right to modify the exhibit timing or venue without prior notice and cannot be held liable therefor.

